EEA SDI: The EEA catalogue of geospatial datasets

Specific privacy statement

The personal data you provide to the EEA catalogue of geospatial datasets (SDI) is processed in accordance with regulation (EU) No 2018/1725[1] of the European Parliament and of the Council of 23 October 2018.

The SDI and the associated processing operations are under the responsibility of the European Environment Agency (EEA), Head of Group of Data Management (DIS2) within the DIS programme (Data and Information Services), acting as Data Controller, regarding the collection and processing of personal data.

Processor of personal data in the SDI is:

- The SDI external contractor (Specific contracts implementing Framework Service Contract EEA/DIS/19/002/LOT 2, coordinated by KU Leuven, contact point Danny Vandenbroucke, danny.vandenbroucke@kuleuven.be), which may have access to and eventually process information stored at the SDI on behalf of the EEA.

1. Purpose(s) of the processing

The EEA SDI[2] is a public information system based on a metadata catalogue service that facilitates the discovery of the geospatial datasets produced and/or published by the EEA. Through the metadata, users can access information on the content and quality of the datasets, and ultimately download the datasets and supporting documents (quality reports, methodologies) if available. In the SDI there are currently two catalogue instances available: the "EEA public catalogue[3]", which is the reference catalogue with the metadata information on the geospatial datasets, and a "metadata editor[4]" that allows users to create their own metadata following the EEA guidelines.

Metadata are created, provided and stored following the EEA metadata profile[5], which is fully compliant with ISO 19115:2003 and ISO/TS 19139:2007 standards and INSPIRE Directive and Implementing Rules.

For authenticated users, the SDI also provides access to internal data sets described by the metadata files mentioned above (with the exception of restricted datasets with limited use licenses) and associated documents.

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[1] OJ L 295/39 of 21.11.2018.
[2] http://sdi.eea.europa.eu
[3] https://sdi.eea.europa.eu/catalogue
[4] https://sdi.eea.europa.eu/editor-catalogue/
[5] https://taskman.eionet.europa.eu/projects/public-docs/wiki/Cataloguemetadata_guidelines

2. Recipients of the data processed

For the purposes detailed above, and as a public information system, personal data (e.g. contact details) eventually included in the metadata files can be accessed by anyone consulting the catalogue. The catalogue interface is publicly available and the full content of their metadata can be harvested by other catalogues sharing the same standard interface. Currently, the SDI is harvested regularly by the catalogue of GEOSS (https://www.geoportal.org/) and the Copernicus Portfolio portal (https://services-portfolios.copernicus.eu/) so any change in the SDI reverts into these catalogues.

Personal data included in supporting internal documents available through the SDI can only be made accessible to EEA staff and non-EEA staff (ETCs or EEA contractors acting on behalf of EEA) having an EIONET account and who have been granted access on demand.

Other documents and material produced in relation to the SDI may also be disclosed to the public subject to the provisions contained in Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to documents.

The SDI also uses the external service openstreetmap.org for background maps and other services. Therefore, transactional personal information such as IP-address, browser version, operating system, referring web page, data and time of page visits and the pages accessed are also made accessible to the data controller behind openstreetmap.org services. The data policy behind the use of openstreetmap services is described here: https://wiki.osmfoundation.org/wiki/Privacy_Policy, in the section *Data we receive automatically.*

No personal data is shared with third parties for direct marketing purposes.

3. Categories of data processed

For the purposes detailed above, it is required that some basic information about the organisations and individuals acting as a contact point, owning, maintaining, processing or publishing the geospatial dataset, or creating the metadata, is included in the metadata (name, phone, email address), as contact details for the users of the dataset. The minimum information requested to be compliant with the abovementioned standards are organisational name and contact email address, but data providers may opt to provide more information such as individual name, phone number or address. This information is encoded in the metadata (in XML format) of the geospatial dataset those individuals act as a contact point, owner, custodian or processor. The SDI Team recommends in their guidelines[6] using a functional mail instead of personal email address, but eventually the creators of the metadata or the responsible for the dataset decide on the detail of contact information made available through the metadata (it is optional).

Personal data such as names, e-mail addresses and affiliation may be included in supporting documents made available on certain cases together with the dataset (typically quality reports or documents about methodological processes). This personal data normally corresponds to the name of author, co-author or reviewers of the report. The decision of the publication of reports through the

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[6] https://taskman.eionet.europa.eu/projects/public-docs/wiki/EEA_SDI

EEA SDI falls only under the responsibility of the EEA staff in charge of the related dataset and/or the related report.

EEA staff (by default) and ETCs or contractors working on behalf of the EEA (on demand) need to authenticate with their Eionet account to access the metadata editor and to download internal datasets through the SDI. The personal data requested for creating an Eionet account is listed in the Eionet Privacy Statement: "What personal information we collect and for what purpose".

We also process your personal data, to provide web pages from this site to you ("transactional data" such as your IP address, browser version and device information that is part of the various internet communication protocols) and use it for ensuring the security of the pages.

As indicated above, transactional personal information such as IP-address, browser version, operating system, referring web page, data and time of page visits and the pages accessed are also made accessible to the data controller behind openstreetmap.org services. The data policy behind the use of Openstreetmap services is described here: https://wiki.osmfoundation.org/wiki/Privacy_Policy, in the section *Data we receive automatically.*

4. Modalities for the processing operation

As stated previously, EEA staff, ETCs or contractors working on behalf of the EEA need to create an EIONET account (through a request to be sent to the Eionet Helpdesk: helpdesk@eionet.europa.eu) to access the metadata editor or to download non-restricted datasets through the SDI. Once authorised, users can create metadata using the SDI metadata editor, or download any non-restricted datasets from the SDI, both of which may include some personal data as indicated above.

Personal details provided by individuals acting as a contact point, owning, maintaining, processing or publishing the geospatial dataset in the SDI, or creating the corresponding metadata, are typically added to the metadata by editing an XML file using the SDI metadata editor. Once the metadata file has been submitted to the SDI Team for publication, an EEA staff member will review the correctness of the information and then proceed to publish the information through the SDI catalogue. No further modification or processing of these contact details is expected to be carried out by the SDI Team, unless typos or clear mistakes in the information provided are identified.

Any personal detail provided in supporting internal documents stored and made available together with the datasets through the SDI is stored and made available following an Eionet authentication without any processing by the SDI Team.

We also process personal data (transactional data) such as IP-address, browser version and other device information that are necessary to securely deliver web pages to your internet client. These transactional data are also processed by personnel at EEA and at CERT-EU[7], which provides security services for EEA. These transactional data are also available to our Internet Service Provider (tdc.dk) and our cloud provider Amazon in EU, therefore for them, their privacy policies apply.

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[7] https://cert.europa.eu/

Since the SDI also uses the external service openstreetmap.org for background maps and other services, transactional personal information are also collected and processed by the data controller behind openstreetmap.org services. The modalities of processing operation of this transactional data is described here: https://wiki.osmfoundation.org/wiki/Privacy_Policy, in the section *Data we receive automatically.*

SDI visitors can request information about SDI, providing feedback and reporting bugs by sending an email at: sdi@eea.europa.eu, this email is accessible and managed by authorised EEA staff of the SDI Team. Authorised staff can directly reply and solve a request, forward it to any other EEA expert, ETC or sub-contractors who can also reply, solve the request and prepare the annual anonymised statistics about the type of requests.

5. Right of access and rectification

Authorised users of the EEA catalogue and/or the metadata editor have the right to get the EIONET account deleted from the dedicated Directory by sending an email to Eionet Helpdesk: helpdesk@eionet.europa.eu.

Anyone acting as a contact point, owner, publisher, processor, etc., for a specific dataset and which personal data is included in the metadata or within any document made available through the SDI can ask to have his/her personal data deleted by contacting the SDI Team via email: sdi@eea.europa.eu. This email is available in all metadata files and on the EEA SDI website. The request will be handled within maximum 15 calendar days. If necessary, the SDI Team will also contact the responsible of the abovementioned catalogues that are harvesting the SDI catalogue to request a new harvesting of the metadata without the personal data deleted and to ensure they do not store any previous copy with the personal data requested to be deleted.

Special attention is drawn to the consequences of a request for deletion, which will imply that any possibility for your dataset users to contact you will be lost.

6. Legal basis

The processing of your personal data is necessary for the performance and support of the numerous tasks carried out by the EEA as mandated by Regulation (EC) No 401/2009 of 23 April 2009 on the EEA and Eionet, and in particular Article 2 thereof, and for the internal management and functioning of the EEA.

7. Data retention

The personal data provided for creating the Eionet account are kept as long as the subject does not ask for the account to be deleted, as explained in the Eionet Privacy Statement: "How long do we store your personal data".

The personal data provided as part of the metadata, or included in supporting documents, are kept until the end of the lifecycle of the SDI system or as long as the contact point for the metadata or the dataset decides to cease the right of making them available through the SDI.

Transactional data (security logs) is stored for a maximum of 1 year for security audit purposes unless there is an individual reason to keep information for a longer period of time (e.g. when individual IP addresses are blocked if part of a DoS-attack). For the transactional data collected by openstreetmap.org, see the privacy policy in https://wiki.osmfoundation.org/wiki/Privacy_Policy, in the section *Data we receive automatically.*

8. Right to appeal

You may contact the EEA's Data Protection Officer (DPO) in case of any difficulties relating to the processing of your data at the following email address: dpo@eea.europa.eu.

You are entitled to have recourse at any time to the European Data Protection Supervisor (https://edps.europa.eu; edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the EEA.